



May 15, 2017

Request for price quotes

The CDA (Dakota County Community Development Agency) requests a price quote from your company for four models of refrigerators on a standing basis from July 1, 2017 through June 30, 2018. As a part of the federally funded Low Income Weatherization Assistance Program, the CDA may specify and authorize the purchase of refrigerators in instances where the energy savings of a new refrigerator represents a significant savings to the client and provides an acceptable savings-to-investment ratio.

We are requesting price quotes on four models of refrigerators, sized to fit available cabinet space. Purchases may be authorized in homes at sites throughout Dakota County. We anticipate – but cannot guarantee – that one (1) to two (2) purchases per month may be authorized under this program.

The CDA will review price quotes and will authorize purchase of refrigerators from the low bidder who offers to provide acceptable models under the terms stated here for the period of July 1, 2017 through June 30, 2018.

At the discretion of the DCCDA, any contract may be extended for two (2) additional one- (1) year periods. The DCCDA and the insulation contractors shall, as part of entering into, in each case, any contract extension period, agree upon the cost for all services, labor, materials and improvements provided during any option period.

TO SUBMIT A QUOTE, PLEASE RETURN THE ATTACHED FORM – FILLED IN – ON OR BEFORE THURSDAY, JUNE 1 AT 4:30PM. BIDS CAN BE MAILED OR EMAILED.

Purchase procedure

When the CDA performs a weatherization program energy audit and finds that a client qualifies for purchase of a refrigerator, the CDA will issue a written purchase order listing the model to be provided, the home address and client contact information. The supplier shall provide the refrigerator under the terms described in the price quote. In all cases, the existing refrigerator must be removed and recycled. **Under no circumstances shall the existing refrigerator be left with the client for continued use on-site or elsewhere, even at the client's request.**

After delivery and installation, the supplier shall submit an invoice to the CDA and the CDA will issue payment upon satisfactory inspection.

The CDA contact for this is:

Bruce Anderson, Dakota County Community Development Agency
1228 Town Centre Drive
Eagan, MN 55123
Phone: 651 675 4474
Email: banderson@dakotacda.state.mn.us

STANDING PRICE QUOTE, July 1, 2017 TO June 30, 2018

(Please return to the CDA before Thursday, June 1, 2017, 4:30pm)

Refrigerator 16.5

Maximum width: fits into a 30" wide cabinet opening.

Maximum height: fits into a 65-1/2" high cabinet opening.

Minimum rated capacity: 16.5 cubic feet, total.

Annual energy consumption rating: Meets Energy Star criteria -- at least 20% more energy efficient than the minimum federal government standard (NAECA).

Brand and model you will provide: _____

If colors other than white are available at this same price, please list: _____

Your price each for Refrigerator 16.5 (including sales tax): \$ _____

Refrigerator 18

Maximum width: fits into a 30" wide cabinet opening.

Maximum height: fits into a 68-1/2" high cabinet opening.

Minimum rated capacity: 18 cubic feet, total.

Annual energy consumption rating: Meets Energy Star criteria -- at least 20% more energy efficient than the minimum federal government standard (NAECA).

Brand and model you will provide: _____

If colors other than white are available at this same price, please list: _____

Your price each for Refrigerator 18 (including sales tax): \$ _____

Refrigerator 21

Minimum rated capacity: 21 cubic feet, total.

Annual energy consumption rating: Meets Energy Star criteria -- at least 20% more energy efficient than the minimum federal government standard (NAECA).

Brand and model you will provide: _____

If colors other than white are available at this same price, please list: _____

Your price each for Refrigerator 21 (including sales tax): \$ _____

Refrigerator 22 (Side-by-Side)

Minimum rated capacity: 22 cubic feet, total; side-by-side configuration.

Annual energy consumption rating: Meets Energy Star criteria -- at least 20% more energy efficient than the minimum federal government standard (NAECA).

Brand and model you will provide: _____

If colors other than white are available at this same price, please list: _____

Your price each for Refrigerator 22 (including sales tax): \$ _____

Refrigerator 25 (Side by Side)

Minimum rated capacity: 25 cubic feet, total; side-by-side configuration.

Annual energy consumption rating: Meets Energy Star criteria -- at least 20% more energy efficient than the minimum federal government standard (NAECA).

Brand and model you will provide: _____

If colors other than white are available at this same price, please list: _____

Your price each for Refrigerator 25 (side by side) (including sales tax): \$ _____



Terms and Conditions:

Refrigerators 16.5, 18 and 21 shall be top-freezer models. Refrigerator 22 and refrigerator 25 shall be a side-by-side models. All refrigerators shall be new and without blemishes, scratches or defects. All refrigerators must be Energy Star-rated and must carry an Energy Star label. The color will be white (unless other colors are available at the same price as listed above). Wire shelving is acceptable; ice makers and water dispensers are not included.

The price for each refrigerator shall include delivery to the home, installation, leveling and setup, instruction to the client about the use of the refrigerator, and removal and recycling of the old refrigerator. Delivery and installation shall be within fourteen days of a purchase order issued by the CDA. Contact and coordination of delivery and set-up times with the client must be made by the supplier (not by the

CDA). Any damages caused by the supplier during delivery, set-up, removal or recycling are the responsibility of the supplier. The standard manufacturer warranty on each refrigerator shall be extended to the client.

_____ (name of company) agrees to provide refrigerators to homeowners under purchase orders issued by the Dakota County CDA of the models listed above at the prices listed above and at the terms and conditions listed above at any time between the dates of **July 1, 2017** and **June 30, 2018**.

By: _____ (authorized signature)

Printed name: _____

Date: _____

Return this form to:

Bruce Anderson
Dakota County Community Development Agency
1228 Town Centre Drive
Eagan, MN 55123
Phone: 651 675 4475
Email: banderson@dakotacda.state.mn.us