



## Dakota County CDA - Housing Quality Standards (HQS) Repair Certification

**COMPLETED CERTIFICATIONS CAN BE FAXED TO: 651-675-4444**

**Unit address:** \_\_\_\_\_ **Tenant:** \_\_\_\_\_

**Please note: This form can only be used to certify that (HQS) deficiencies listed on the HQS notice have been corrected. Both the tenant and owner must use this to certify in writing that the repairs have been completed prior to the deadline date indicated on the HQS Notice.**

The HQS Repair Certification can be used to certify correction of non-emergency HQS failures that are the landlord responsibility to fix. Emergency/Life Threatening items include:

- Major plumbing leaks or flooding, waterlogged ceiling or floor in imminent danger of falling
- Natural or LP gas or fuel oil leaks
- Any electrical problem or condition that could result in shock or fire
- Absence of a working heating system when outside temperature is below 40 degrees and inside unit is below 68 degrees
- Utilities not in service, including no running hot or cold water
- Conditions that present the imminent possibility of injury
- Obstacles that prevent safe entrance or exit from the unit
- Absence of a functioning toilet in the unit
- Broken lock(s) on the first floor door or windows
- Broken windows that unduly allow weather elements into the unit

**Type of Inspection:**       Annual                       Special                       Quality Control

The signatures below certify that the required repair(s) for both the landlord and tenant responsibility as listed on the HQS notification letter have been completed and the unit is now in compliance with the U.S. Department of Housing and Urban Development. It is further understood that if at any time after the execution of the certification, it is determined that the repairs were not completed in a satisfactory manner, all Housing Assistance Payments (HAP) made since the deadline for correction of repairs will be abated and payments already made to the landlord will be recouped or returned to the CDA.

I understand that false statements, fraud, misrepresentation or false information of any kind are grounds for immediate termination from participation for both the tenant and landlord. I further understand that false statements or false information are fraud and punishable under state and federal law.

Use this table to list the items that failed HQS and briefly describe what was done for repair and the date of repair:

HQS Violation	Description of repairs	Date of completion

My signature below certifies that I have read, understood and agree to comply with the HQS requirements of the Dakota County CDA.

Signature/Owner	Date
Signature/Tenant	Date