Rental Vacancy Listing Form

If you are a landlord or property owner and have a vacancy that you would like to advertise in our vacancy listing packet, complete this form and return it to the CDA.

Mail: Dakota County CDA 1228 Town Centre Drive Eagan MN 55123
Phone: 651-675-4400
Fax: 651-675-4444
Email: info@dakotacda.state.mn.us

The deadline to submit your vacancy listing is Friday at 4 p.m. Vacancy listings are published each week on Monday. This packet is available in the CDA’s lobby and on our website at www.dakotacda.org. Your listing will remain in the CDA’s vacancy packet for one month unless you call to remove it. After one month, if you still need to advertise your vacancy, you will need to submit a new vacancy listing form.

Date unit is available: _________________ Rent Amount: $ _____________
Address: _____________________________ City: _______________________

Unit type:
- Apartment
- Condominium
- Townhome
- Duplex, Fourplex
- Single-family home
- Other: _____________

Utilities paid by renter:
- Heat/gas
- Heat/electric
- Gas/water heat
- Gas/electric
- Gas
- Electric
- Electric Cooking (stove/oven)
- Heat/other: _________
- Gas/other: _________
- Water/sewer
- Trash
- Other: _____________

Number of Bedrooms:
- 0 BR/EFiciency
- 1 BR
- 2 BR
- 3 BR
- 4 BR
- 5 BR

Number of Bathrooms:
List number of bathrooms in the unit.
- Full Bath
  - Toilet, sink, bathtub
- 3/4 Bath
  - Toilet, sink, shower stall
- 1/2 Bath
  - Toilet & sink

Garage:
- Attached
- Detached
- 1 stall
- 2 stall
- No Garage
- Other: _____________

Contact: _____________________________ Phone: ______________________