

DAKOTA COUNTY SUBSTANTIAL AMENDMENT CORONAVIRUS Program Year 2019

Community Development Block Grant (CDBG)
HOME Investment Partnerships Program (HOME)
Emergency Solutions Grant (ESG)



Dakota County CDBG-CV Activity Statement

Countywide Activities

Countywide	Project	CV Budget
Dakota County	Public Services – Mobile Food Pantry/Senior Food Transportation Operational Support	\$ 250,000
	Public Services – Food Shelves and/or Food Bank Operational Support	\$ 500,000
	Public Services – Housing and Foreclosure Counseling Operational Support	\$ 200,000
	Public Services – Emergency Assistance Payments	\$ 1,673,485
	Grant Administration	\$ 290,000
	CDBG-CV Total Budget	\$ 2,913,485

Dakota County ESG-CV Activity Statement

Countywide	Activity	CV Budget
Dakota County	Rapid Re-Housing/Stabilization Services	\$ 72,000
	Emergency Shelter Operations	\$ 1,784,417
	Homeless Management Information System	\$ 42,191
	Grant Administration	\$ 210,956
	ESG-CV Total Budget	\$ 2,109,564

Dakota County CDBG-CV Funds Proposed Activities

NOTE: CDBG-CV funds must be spent within six (6) years of execution of funding approval agreements with HUD. Eighty percent (80%) of the funds must be spent within three (3) years.

Potential Activity:	Emergency Assistance Payments
Purpose of Activity	To provide relief of rent, mortgage, or utility payment for up to six (6) months to County residents to alleviate the housing burden for low income households that have lost their employment income as the result of the COVID-19 pandemic.
National Objective:	Low/Mod Income Limited Clientele
Eligible Activity:	<p>Not typically, but emergency assistance payments allowed for emergency grants under Public Services</p> <ul style="list-style-type: none"> • New or substantially increased service? Yes, increase in service to cover need for rent or mortgage assistance, or utilities <i>(Cannot be used for utilities that are county-run)</i> <p><i>24CFR 570.207(b)(4)</i> <i>NOTE: The 15% cap on public services has been lifted for CDBG-CV funds. There is no limit on the use of the funds for public services.</i></p>
Potential Subrecipients:	Dakota County Community Services would need to administer the funds.
Total potential funding:	Approximately \$1,673,485, depending on need and funding availability.
Points to Consider:	<ul style="list-style-type: none"> • Payments must be made to providers of services; CANNOT be made directly to renter or homeowner • Maximum of six (6) months of payments per household. • Must income qualify and prove loss of income related to COVID – can use self-certification form. • Applicants must disclose all other project-funding sources to help County/Community Services assess whether duplication of benefits standards are met. • Funds cannot supplant local or State funding for same use. • Rent is up to difference between FMR and 30 percent of HH income
Reporting Measurements:	<ul style="list-style-type: none"> • Income, race, gender, FHH, # people served • Must have a connection to COVID

Dakota County CDBG-CV Funds Proposed Activities

NOTE: CDBG-CV funds must be spent within six (6) years of execution of funding approval agreements with HUD. Eighty percent (80%) of the funds must be spent within three (3) years.

Potential Activity:	Food Shelf and/or Food Bank Assistance
Purpose of Activity	Provide funding to non-profit food banks/shelves for operations, food, staff and similar eligible expenses.
National Objective:	Low/Mod Income Limited Clientele
Eligible Activity:	<p>Yes, under Public Services</p> <ul style="list-style-type: none"> • New or substantially increased service? Yes, new service to cover increased use of food shelves <p><i>24CFR 570.201(e)</i> <i>NOTE: The 15% cap on public services has been lifted for CDBG-CV funds. There is no limit on the use of the funds for public services.</i></p>
Potential Subrecipients:	<ul style="list-style-type: none"> • Neighbors, Inc. • 360 Communities • Loaves and Fishes • Hastings Family Services • The Open Door Pantry <p>Applicants must show increase in costs due to COVID-19 pandemic.</p>
Total potential funding:	Approximately \$500,000 (via discussion with the above-listed providers) - depending on documented needs and funding availability
Points to Consider:	<ul style="list-style-type: none"> • Food shelf clients may need to income qualify – can use self-certification form for up to 80% of clients; need to complete income qualification for remaining 20%. • Funds can be used for staffing, operations, rent, etc., in addition to food. • Funds cannot supplant local or State funding for same use. • Food shelves must apply to the CDA for funds. • Need to execute subrecipient agreement(s) with providers, which must adhere to all federal requirements. • Applicants must disclose all other project-funding sources to help CDA assess whether duplication of benefits standards are met.
Reporting Measurements:	<ul style="list-style-type: none"> • Income, Race, Gender, FHH, # new people served • Must have a connection to COVID

Dakota County CDBG-CV Funds Proposed Activities

NOTE: CDBG-CV funds must be spent within six (6) years of execution of funding approval agreements with HUD. Eighty percent (80%) of the funds must be spent within three (3) years.

Potential Activities:	<ul style="list-style-type: none"> • Mobile Food Pantry • Food/Meal/Grocery Delivery to Seniors
	Provide funding to non-profit entities for food, staff, operations, transportation costs and similar eligible expenses to pay for transportation of food to income eligible/presumed benefit clients.
National Objective:	Low/Mod Income Limited Clientele/Presumed Benefit
Eligible Activity:	<p>Yes, under Public Services</p> <ul style="list-style-type: none"> • New or substantially increased service? Yes, new service to cover increased use of food shelves <p><i>24CFR 570.201(e)</i> <i>NOTE: The 15% cap on public services has been lifted for CDBG-CV funds. There is no limit on the use of the funds for public services.</i></p>
Potential Subrecipients:	<ul style="list-style-type: none"> • DARTS • Hastings Family Services • Open Door Pantry <p><i>NOTE: Applicants must show increase in costs due to COVID-19 pandemic.</i></p>
Total Potential Funding:	Approximately \$250,000 - depending on documented needs and funding availability
Points to Consider:	<ul style="list-style-type: none"> • Clients must income qualify – can use self-certification form for up to 80% of clients; need to complete income qualification for remaining 20%. • If senior or severely disabled, client is considered presumed benefit – would not need to income qualify. • Funds can be used for staffing, transportation costs, and operations, in addition to food. • Funds cannot supplant local or State funding for same use. • Non-profits must apply to CDA for funds. • Need to execute subrecipient agreement(s) with providers, which must adhere to all federal requirements. • Applicants must disclose all other project-funding sources to help CDA assess whether duplication of benefits standards are met.
Reporting Measurements:	<ul style="list-style-type: none"> • Income, Race, Gender, FHH, # new people served • Must have a connection to COVID

Dakota County CDBG-CV Funds Proposed Activities

NOTE: CDBG-CV funds must be spent within six (6) years of execution of funding approval agreements with HUD. Eighty percent (80%) of the funds must be spent within three (3) years.

Potential Activity:	Housing Counseling Services
Purpose of Activity	To provide housing and foreclosure counseling to financially troubled Dakota County homeowners as the result of the COVID-19 pandemic.
National Objective:	Low/Mod Income Limited Clientele
Eligible Activity:	<p>Yes, under Public Services</p> <ul style="list-style-type: none"> • New or substantially increased service? Yes, substantially increased service to cover an expected increase in housing counseling needs. <p><i>24CFR 570.201 (e)</i> <i>NOTE: The 15% cap on public services has been lifted for CDBG-CV funds. There is no limit on the use of the funds for public services.</i></p>
Potential Subrecipients:	Dakota County Community Development Agency (CDA) would need to administer the funds as it is the HUD-certified housing counseling agency for Dakota County.
Total potential funding:	Approximately \$200,000, depending on need and funding availability.
Points to Consider:	<ul style="list-style-type: none"> • Funds would be used for temporary staffing needed due to increase in housing and foreclosure counseling by Dakota County residents • CDBG-CV funds could only be used for time spent with Low-Mod Income Clientele (people making 80% or less of Area Median Income) • Funds cannot supplant local or State funding for same use
Reporting Measurements:	<ul style="list-style-type: none"> • Income, race, gender, FHH, # people served • Must have a connection to COVID

Dakota County CDBG-CV Funds Proposed Activities

NOTE: CDBG-CV funds must be spent within six (6) years of execution of funding approval agreements with HUD. Eighty percent (80%) of the funds must be spent within three (3) years.

Potential Activity:	Grant Administration
Purpose of Activity	To cover the Dakota County CDA's staff and operation costs related to the general grant administration (data gathering, reporting, public notices, etc.).
CDBG National Objective:	Administration costs do not need to meet a National Objective.
Eligible Activity:	Yes, CDBG grant administration costs are reimbursable per statute. <i>24CFR 570.206(a)</i> <i>NOTE: The CDBG program allows up to 20% of CDBG funds to be used for planning and administration costs.</i>
Potential Subrecipients:	None
Total potential funding:	\$290,000, which is approximately 10% of the total grant amount (statute allows up to 20% on planning/admin)
Points to Consider:	<ul style="list-style-type: none"> • None; grant administration is an eligible expense
Reporting Measurements:	Not applicable

Dakota County ESG-CV Funds Proposed Activities

Potential Activity:	Emergency Shelter Operations
Purpose of Activity	To provide funding hotel vouchers for homeless individuals and families through December 31, 2021.
Eligible Activity:	Yes (<i>24CFR 576.102</i>) <ul style="list-style-type: none"> • Shelter operations can include hotel vouchers provided there is no appropriate emergency shelter available.
Total potential funding:	Approximately \$1,784,417 would be used for hotel stays from December 1, 2020 through December 31, 2021.
Points to Consider:	Due to the COVID-19 pandemic, it is not feasible for homeless persons to stay in temporary locations such as churches, which has been the standard approach to emergency shelter in Dakota County. The County currently has contracts with providers for 90 units of emergency shelter via hotels.
Reporting Measurements:	<ul style="list-style-type: none"> • Income, Race, Gender, FHH, others as required by HMIS • Must have a connection to COVID

Dakota County ESG-CV Funds Proposed Activities

Potential Activity:	Homelessness Prevention – Short- and Medium-Term Rental Assistance
Purpose of Activity	Provide rental assistance to individuals and families at-risk of becoming homeless.
Eligible Activity:	<p>Yes (24CFR 576-106)</p> <ul style="list-style-type: none"> • Short-term rental assistance – up to 3 months of rent • Medium-term rental assistance – 3-24 months of rent <p>NOTE: ESG assistance cannot exceed 24 months.</p>
Total potential funding:	Approximately \$50,000 depending on documented needs and funding availability.
Points to Consider:	<ul style="list-style-type: none"> • Clients must on Coordinated Entry list • Clients must have documented need that is directly tied to coronavirus pandemic
Reporting Measurements:	<ul style="list-style-type: none"> • Income, Race, Gender, FHH, others as required by HMIS • Must have a connection to COVID

Potential Activity:	Homelessness Prevention – Stabilization Services
Purpose of Activity	Provide stabilization services to individuals and families at-risk of becoming homeless
Eligible Activity:	<p>Yes (24CFR 576.106)</p> <ul style="list-style-type: none"> • Application fees, first/last month’s rent, security deposits, utility payments, etc. for individuals and families at-risk of homelessness <p>NOTE: ESG assistance cannot exceed 24 months</p>
Total potential funding:	Approximately \$22,000 depending on documented needs and funding availability
Points to Consider:	<ul style="list-style-type: none"> • Clients must be on the Coordinated Entry list • Clients must have documented need that is directly tied to coronavirus pandemic
Reporting Measurements:	<ul style="list-style-type: none"> • Income, Race, Gender, FHH, others as required by HMIS • Must have a connection to COVID

**Dakota County ESG-CV Funds
Proposed Activities**

Potential Activity:	Homeless Management Information System (HMIS)
Purpose of Activity	To cover the costs of contributing data to the HMIS, which is required by the ESG statute.
Eligible Activity:	Yes (24CFR 576.107)
Total potential funding:	\$42,191 (2% of grant funds)
Points to Consider:	None; HMIS is an eligible expense
Reporting Measurements:	Not applicable

Potential Activity:	Grant Administration
Purpose of Activity	To cover the Dakota County and Dakota County CDA's staff and operation costs related to the general grant administration.
Eligible Activity:	Yes, CARES Act allows up to 10% of grant funds to be used for administration costs.
Potential Subrecipients:	None
Total potential funding:	\$210,956 would be used for the County and CDA's costs for the life of the grant.
Points to Consider:	None; grant administration is an eligible expense
Reporting Measurements:	Not applicable

NOTICE TO ANNOUNCE DAKOTA COUNTY CORONAVIRUS FUNDING
AND PUBLIC COMMENT PERIOD
NOVEMBER 13, 2020

This notice is to announce the beginning of a minimum five-day public comment and review period of substantial amendments to the Dakota County FY 2019 Annual Action Plan (July 1, 2019 – June 30, 2020) to include Community Development Block Grant Coronavirus (CDBG-CV) and Emergency Solutions Grant Coronavirus (ESG-CV) funding. Dakota County received a special allocation of CDBG-CV totaling \$2,913,485 and a special allocation of ESG-CV totaling \$2,109,564 as authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was enacted March 27, 2020 in response to the growing effects of this historic public health crisis. CDBG-CV and ESG-CV funds are to be used to prevent, prepare for, and respond to the social and economic impacts of the coronavirus outbreak.

The amendment for the CDBG-CV includes five activities:

- Public Services - Mobile Food Pantry/Senior Food Transportation Operational Support: \$250,000
- Public Services - Food Shelves and/or Food Bank Operational Support: \$500,000
- Public Services – Housing and Foreclosure Counseling Operational Support: \$200,000
- Public Services - Emergency Assistance Payments: \$1,673,485
- Grant Administration: \$290,000

The amendment for the ESG-CV includes five activities:

- Emergency Shelter Operations: \$1,784,417
- Homelessness Prevention – Rental Assistance: \$50,000
- Homelessness Prevention – Stabilization Services: \$22,000
- Homeless Management Information System: \$42,191
- Grant Administration: \$210,956

The public comment period offers the opportunity for citizens and agencies to provide testimony on the proposed use of the CDBG-CV and ESG-CV funds. Written and/or oral comments may be submitted to the following:

Maggie Dykes, Assistant Director of Community and Economic Development
Dakota County CDA
1228 Town Centre Drive, Eagan, MN 55123
mdykes@dakotacda.state.mn.us
651-675-4464. Fax: 651-287-8020.
MN Relay Service: 1-800-627-3529.

Written comments will be accepted now through November 25, 2020.

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA) ss
COUNTY OF DAKOTA

Diane Erickson being duly sworn on an oath, states or affirms that he/she is the Publisher's Designated Agent of the newspaper(s) known as:

Dakota County Tribune

with the known office of issue being located in the county of:

DAKOTA

with additional circulation in the counties of:
DAKOTA

and has full knowledge of the facts stated below:

- (A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper as provided by Minn. Stat. §331A.02.
- (B) This Public Notice was printed and published in said newspaper(s) once each week, for 1 successive week(s); the first insertion being on 11/13/2020 and the last insertion being on 11/13/2020.

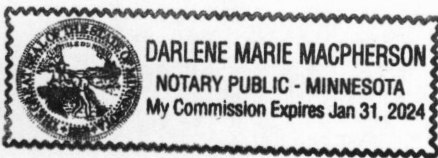
MORTGAGE FORECLOSURE NOTICES

Pursuant to Minnesota Stat. §580.033 relating to the publication of mortgage foreclosure notices: The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

By: Diane Erickson
Designated Agent

Subscribed and sworn to or affirmed before me on 11/13/2020 by Diane Erickson.

Darlene Marie MacPherson
Notary Public



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Fax: 651-287-8020.
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Published in the
Dakota County Tribune
November 13, 2020
1091399

**BOARD OF COUNTY COMMISSIONERS
DAKOTA COUNTY, MINNESOTA**

December 1, 2020

Resolution No. 20-597

Motion by Commissioner Kathleen A. Gaylord

Second by Commissioner Mary Liz Holberg

Approval Of Amendments To Dakota County Fiscal Year 2019 Action Plan For Community Development Block Grant And Emergency Solutions Grant Programs Funded Through CARES Act

WHEREAS, Dakota County is an Entitlement County for funds through the Community Development Block Grant (CDBG) Program and Emergency Solutions Grant (ESG) Program; and

WHEREAS, the Dakota County Community Development Agency (CDA) administers the CDBG and ESG programs on behalf of Dakota County per agreements between the U.S. Department of Housing and Urban Development (HUD) and Dakota County for the CDBG and ESG funds and between Dakota County and the Dakota County CDA for CDBG and ESG program administration; and

WHEREAS, the Coronavirus Aid, Relief, and Economic Security (CARES) Act that was enacted on March 27, 2020, appropriated \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds and \$4 billion in Emergency Solutions Grant Coronavirus (ESG-CV) funds to respond to the COVID-19 pandemic; and

WHEREAS, Dakota County was allocated \$2,913,485 in CDBG-CV funds and \$2,109,564 in ESG-CV funds; and

WHEREAS, Dakota County and CDA staff have worked with local governments and housing and non-profit providers in Dakota County to develop proposed activities for the funds that meet the eligibility requirements of the CDBG-CV and ESG-CV programs; and

WHEREAS, Dakota County and CDA staff recommend funding five eligible activities with CDBG-CV funds, including operational support for mobile food pantries and senior food transportation, operational support for food shelves and/or food banks, operational support for housing and foreclosure counseling, emergency assistance payments, and grant administration; and

WHEREAS, Dakota County and CDA staff recommend funding five eligible activities with ESG-CV funding, including emergency shelter operations, rental assistance, and stabilization services for homeless people or people at risk of homelessness, data collection, and grant administration; and

WHEREAS, HUD requires the Dakota County Fiscal Year 2019 Action Plan be amended to include the special allocations of the CDBG-CV and ESG-CV funds and any proposed activities; and

WHEREAS, the proposed CDBG-CV and ESG-CV activities and budgets are considered substantial amendments by the approved Dakota County Citizen Participation Plan; and

STATE OF MINNESOTA
County of Dakota

	YES		NO
Slavik	<u> X </u>	Slavik	_____
Gaylord	<u> X </u>	Gaylord	_____
Egan	<u> X </u>	Egan	_____
Atkins	<u> X </u>	Atkins	_____
Workman	<u> X </u>	Workman	_____
Holberg	<u> X </u>	Holberg	_____
Gerlach	<u> X </u>	Gerlach	_____

I, Jeni Reynolds, Clerk to the Board of the County of Dakota, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Dakota County, Minnesota, at their session held on the 1st day of December 2020, now on file in the County Administration Department, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal of Dakota County this 1st day of December 2020.

Jeni Reynolds

Clerk to the Board

WHEREAS, public notice of the substantial amendments was placed in the Dakota Tribune on November 13, 2020, and also on the Dakota County Community Development Agency (CDA) and Dakota County websites, in accordance with the approved Citizen Participation Plan; and

WHEREAS, no public comments were received on the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the substantial amendments to the Dakota County Fiscal Year 2019 Action Plan to include the proposed activities and budgets funded by Dakota County's allocation of Community Development Block Grant Coronavirus funds totaling \$2,913,485 and the Emergency Solutions Grant Coronavirus funds totaling \$2,109,564.

STATE OF MINNESOTA
County of Dakota

	YES		NO
Slavik	<u> X </u>	Slavik	_____
Gaylord	<u> X </u>	Gaylord	_____
Egan	<u> X </u>	Egan	_____
Atkins	<u> X </u>	Atkins	_____
Workman	<u> X </u>	Workman	_____
Holberg	<u> X </u>	Holberg	_____
Gerlach	<u> X </u>	Gerlach	_____

I, Jeni Reynolds, Clerk to the Board of the County of Dakota, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Dakota County, Minnesota, at their session held on the 1st day of December 2020, now on file in the County Administration Department, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal of Dakota County this 1st day of December 2020.



Clerk to the Board